

## FINAL DETAIL APPOINTMENT CHECKLIST

Wedding Party How Many?	Groomsmen #	Bridesmaids #	Flower-girls #	Ring-bearer #
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	NAME	PHONE #	TIME OF ARRIVAL	LOCATION
Bride				
Groom				
Officiant/Pastor				
On Site Contact				
Coordinator				
Decorator				
Caterer				
Cake Company				
Florist				
Photographer				
Videographer				
Music/DJ				
Transportation				
Rental Company				
Miscellaneous Vendor(s)				

### **SITE INFO:**

Wedding Colors:			
Rain Site:			
Guest Count:		Chair Color:	
Electricity	Yes or No?		
Trams	Yes or No?	Preferred Times?	
Additional Notes:			